

Creating a Peach Jar Account for School eFliers

- 1) Go to <http://csms.lexington1.net:8037> and click the PeachJar tab in the top menu.
- 2) Click the PeachJar link
- 3) Click Register in the upper right hand corner. **Welcome, Guest (Register | Login)**
- 4) Complete the registration forms.

Registration

The registration form is divided into two main sections: Account Information (light blue background) and User Information (green background).
Account Information:
- Email Address: [text input]
- Confirm Email Address: [text input]
- Account Type: [dropdown menu with 'Parent' selected]

User Information:
- Username: [text input]
- Password: [text input]
- Confirm Password: [text input]
- State: [dropdown menu with 'Select State' selected]

- 5) Check the Agreement box and then the Submit box

Terms & Conditions (User Agreement)

Yes, I Accept Peachjar's Terms of Use

Submit

- 6) Once you are signed in, Click Add School(s) on the left hand side of the top menu.
- 7) Use the menu choices to select Carolina Springs Middle and then click Add School

The screenshot shows the 'Add Schools' interface under the 'Account Information' header. It features a search area with 'Find schools by:' and two dropdown menus: 'State' (set to 'South Carolina') and 'District' (set to 'LEXINGTON 01'). A list of schools is displayed, with 'Carolina Springs Middle' highlighted. A 'Select All' button is located below the list. At the bottom, there are two buttons: 'Add School(s)' and 'My Account'.

8) On The next screen you can choose the frequency of delivery and the option to add additional schools.

Account Information

Flyer Delivery Frequency

Please send me flyers: Save Frequency

My Schools

School(s) Added

You will receive eflyers from the schools listed here. To receive eflyers for another school, click on Add a School.

Peachjar only delivers school-approved eflyers. Nothing else!

Default	School	Categories	
<input checked="" type="radio"/>	Carolina Springs Middle	All Categories	Remove School

9) Now you will see all your school's flyers and will receive emails when new ones are posted. Click the flyer you want to read and it will enlarge.

My School Help Carolina Springs Middle 102,410 = 12.3

All Flyers Sort By: Freshly Picked



Sept. Newsletter

1 of 3



GIRL SCOUT RECRUITMENT...

1 of 1



Lexington Girls'...

1 of 1



YMCA Afterschool Y-Club

1 of 1